

KÖSEMEN MAKİNA PARÇA İMALİ SAN. VE TİC. LTD. ŞTİ.	PERSONAL DATA PROTECTION LAW	Version	1.1
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“Personal data is defined as any information relating to an identified or identifiable natural person pursuant to the Law No. 6698 on the Protection of Personal Data. In order for personal data to be processed within the scope of the said law, the explicit consent of the personal data owner is required, except for some exceptional cases.

Kösem Makina Parça İmalı San. ve Tic. Ltd. Şti. is obliged to obtain, evaluate, record personal data, share it with its business partners, third parties from whom it receives services, public institutions and organizations, Banks and other authorized organizations, private law legal entities, etc. and store it for the period permitted by law, in order to fulfill its legal obligations arising from legislation and contracts, and to protect the rights and legitimate interests of itself, its insured employees, business partners, visitors and other right holders. Personal data is processed within the framework of the mandatory provisions of the Personal Data Protection Law and in accordance with the Personal Data Protection and Processing Policy. Information and clarification has been provided on this matter in accordance with Article 10 of the Personal Data Protection Law.

Personal data is transferred to Natural Persons or Private Law Entities, Business Partners, Social Security Institution and Other Authorized Public Institutions and Organizations, Banks and Other Authorized Institutions in order to fulfill legal obligations arising from legislation and contracts, to protect the rights and legitimate interests of itself, its insured employees, business partners, visitors and other right holders, and the units in question are obliged to keep the transferred information confidential and not to use it for any other purpose within the framework of their obligations.”

Accordingly, I accept and declare that I have given my explicit consent for my personal data in the table below, including my special personal data, to be processed by Kösem Makina Parça İmalı San. ve Tic. Ltd. Şti., to be included in the data recording system in physical and electronic environments, to be used in a way that is connected, limited and measured for the purpose of processing during the process, to obtain my current and past personal data, including my special personal data, from all public and private servers, to be shared with Natural Persons or Private Law Entities, Business Partners, Social Security Institution and Other Authorized Public Institutions and Organizations, Banks and Other Authorized Institutions, and to be stored securely for the required period of time.

Data Category	Purpose of Processing Personal Data
1-Identity	Providing information to authorized persons, institutions and organizations, carrying out storage and archive activities, carrying out occupational health / safety activities, carrying out communication activities, following up and carrying out legal affairs, carrying out finance and accounting affairs, carrying out audit / ethics activities, carrying out fringe benefits and benefits processes for employees, fulfilling obligations arising from employment contracts and legislation for employees, carrying out application processes of employee candidates, carrying out selection and placement processes of employee candidates / interns / students, carrying out emergency management processes, carrying out training

	activities, Conducting Internal Audit/Investigation/Intelligence Activities, Conducting/Auditing Business Activities, Conducting Contract Processes, Legitimate Interest of the Company
2- Communication	Providing information to authorized persons, institutions and organizations, carrying out occupational health / safety activities, carrying out communication activities, carrying out finance and accounting affairs, fulfilling the obligations arising from employment contracts and legislation for employees, carrying out the application processes of employee candidates, carrying out the selection and placement processes of employee candidates / interns / students, carrying out emergency management processes, carrying out training activities.
3- Location	Employee-Vehicle and Fuel Tracking
4- Personality	Carrying out the selection and placement processes of candidate employees / interns / students, fulfilling the obligations arising from employment contracts and legislation for employees, carrying out finance and accounting affairs, monitoring and carrying out legal affairs, carrying out internal audit / investigation / intelligence activities, providing information to authorized persons, institutions and organizations.
5- Legal Action	Carrying out the selection and placement processes of candidate employees / interns / students, fulfilling the obligations arising from employment contracts and legislation for employees, following up and carrying out legal affairs, carrying out contract processes, informing authorized persons, institutions and organizations
6- Customer Transaction	Execution of Goods/Service Sales Processes, Execution/Control of Business Activities, Execution of Finance and Accounting Affairs
7- Physical Space Security	Ensuring the Security of Movable Goods and Resources, Ensuring the Security of Physical Spaces
8-Finance	Carrying out the processes of selling goods/services, carrying out the processes of purchasing goods/services, carrying out the processes of side rights and benefits for employees, carrying out the processes of selecting and placing employees/interns/students, fulfilling the obligations arising from employment contracts and legislation for employees, carrying out finance and accounting affairs, providing information to authorized persons, institutions and organizations.
9- Professional Experience	Conducting the Application Processes of Employee Candidates, Fulfilling the Obligations Arising from the Employment Contract and Legislation for Employees, Conducting Assignment Processes, Planning Human Resources Processes, Conducting the Wage Policy, Providing Information to Authorized Persons, Institutions and Organizations
10- Audio and Visual Recordings	Ensuring Physical Space Security, Conducting the Selection and Placement Processes of Employee Candidates / Interns / Students, Conducting the Application Processes of Employee Candidates, Fulfilling the Obligations Arising from the Employment Contract and Legislation for Employees, Providing Information to Authorized Persons, Institutions and Organizations
11- Philosophical Beliefs, Religion, Sects and Other Beliefs	Other - It is obtained due to the "Religion" phrase in old type IDs, as required by the relevant legislation. There is no special processing purpose.
12- Health	Providing information to authorized persons, institutions and organizations,

information	carrying out assignment processes, carrying out application processes of employee candidates, carrying out selection and placement processes of employee candidates / interns / students, fulfilling obligations arising from employment contracts and legislation for employees, carrying out finance and accounting affairs.
13- Criminal Conviction and Security Measures	Fulfillment of Employment Contract and Legislative Obligations for Employees
14- Other Information Signature and Handwriting	Conducting Contract Processes, Conducting/Supervising Business Activities, Conducting Application Processes of Employee Candidates

In addition, I accept and declare that the personal data I have shared with the company is accurate and up-to-date, and that I will notify the company of any changes in this information.

Within the framework of the Personal Data Protection Law No. 6698, I acknowledge and declare that I have the right to obtain information from the data controller at any time regarding the processing of personal data, to learn whether the data is processed in accordance with the purpose of processing, to request correction in case of incomplete/incorrect processing, to update the data, to request the deletion of the data in whole or in part, and to withdraw the consent I have given in whole or in part.